

Recently I have been made aware that there are events that apparently could take place on a private car park in an urban area with a Public House attached.

There appears to be 2 main areas possibly involved, licencing and planning but given the broad remit of the council are there other departments that may be involved.

While this does not go into detail, your experience of such events would be helpful.

| Outside Event on Car Park | Can this event take place without any external Premises Licence | Is there a Planning requirement? | Is there any other requirement the Council needs?¹ | Do you know if there are other Outside bodies that would need to be informed or got approval from? eg Police² |
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| Farmers Market | If this is a Private car park then the landowner has to give permission. On private land it's a landowner's arrangement. An Alcohol sales license may be required plus inspections may take place by Environmental Health. | GPDO allows temporary use of land for markets for up to 14 days. Recent temporary amendment allows a further 14 days between 1 st July 2020 and 31 st December 2020. | Alcohol sales License, food traders registered with a local authority. This does not have to be the visiting local authority. Currently Markets can open, they have to risk assess, for Covid-19 secure and their operation generally | Currently the Police are interested in any potential mass gatherings. Government advise and confirmed by Cheshire Police is that all events or mass gatherings over 30 attending must be fully risk assessed and have a Covid-19 secure risk assessment. |
| Christmas Market | Annual Events, they need the Landowners permission | GPDO allows temporary use of land for markets for up to 14 days. Recent temporary amendment allows a further 14 days between 1 st July 2020 and 31 st December 2020. | An alcohol sales TEN (Temporary Event Notice) or Alcohol license may be required. Any amplified music played may require a TEN | Organisers are advised to register their event over 499 attending to ESAG the Cheshire East Event Safety Advisory Group, a combination of CEC Officers from the Council, Licensing, Trading Standards, Env. Health, Event Manager, Highways. |

¹ There are a number of licences that are required for specific activities. The Councils page on licencing is a good starting point for them.

² The pub is best placed to get in contact with ESAG.

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| | | | | Also included are all the Emergency Services, Cheshire Police, NW Ambulance and Cheshire Fire and Rescue. Access to their web page can be found though the Council's web site. |
| Car Boot | Yes on Private land. They have to risk assess as previously stated, Covid-19 and the operation. They are more subject to Trading Standards inspections. | GPDO allows temporary use of land for markets for up to 14 days. Recent temporary amendment allows a further 14 days between 1 st July 2020 and 31 st December 2020. | | |
| Bonfire Night Just fireworks display. | Yes, In principle as the organiser needs to risk assess the whole event including the suitability of the site and now including Covid-19 secure, issues of Social Distancing, Hygiene and welfare. | No. Only the storing of Fireworks is Licensable. Trading Standards certifies. On CEC land we ensure that Fireworks are set off by reputable professionals. | On Private land, the permission is granted by the Landowner. In CEC decisions are made with Assets and The Outdoor Events Manager and ANSA site Manager. | ESAG, informed and application made to ESAG is required. Events mainly with an attendance OVER 499 are considered by ESAG. |
| Halloween not sure what this would entail but could be a static display of ghouls and ghosts! | Permission to use the site by the Landowner. | One off event no planning permission required for the use | It may need a TEN for amplified music, A risk assessment, Covid-19 secure. | ESAG, if over 499 |
| Fair Ground Rides | Permission to use the site by the Landowner. Fairgrounds on CEC land have to secure | | On Private land all checks are to be made by the Landowner. All Fairgrounds participating on | ESAG are informed by the Outdoor Events Manager when a Fairground is due on CEC land. |

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| | a permission of use, for the land this is known Legally in CEC as a "Licence. " | | CEC land must members of the Showmans Guild they make an application to use the land , they are inspected, all certificates and Public Liability Insurance docs. Are inspected. | This may not be the case if the Fairground was on Private land. |
| Christmas Fair | As above, Christmas Market | GPDO allows temporary use of land for markets for up to 14 days. Recent temporary amendment allows a further 14 days between 1 st July 2020 and 31 st December 2020. | | |
| Sale of Alcohol Externally | To be clear all alcohol sales albeit "Off sales or on sales" requires a License for the point of sale. Doesn't matter where or who owns the venue or site. | | | |

It is appropriate to guide any event organiser to the Council's ESAG web page. This is set out below. Event organisers should consider having appropriate insurance and risk assessments and practices in place for their event. The role of agencies is also set out on this page as is further advice on organising events and information from the HSE regarding events.

ESAG web page: https://www.cheshireeast.gov.uk/leisure_culture_and_tourism/events-whats-on-guide/event_organisers/event_organisers.aspx

Although set out earlier in this document COVID restrictions are placing restrictions on how events work. These are likely to vary over time and event organisers need to review the current guidance from government on this matter, before organising an event.

The Government's Corona Virus pages: <https://www.gov.uk/coronavirus>

Should an event trigger a planning application, then other elements of the Council would be required to input, for example highways would be a consultee for this process.

Please return to Cllr Byron Evans. Many thanks